TERMS OF REFERENCE FOR A CONSULTANT TO GENERATE A NEW STRATEGIC PLAN (2022 – 2026) FOR CEWERU UGANDA

1. Background

Coalition for Action on 1325 is an alliance of over forty women-led organizations from across the country that work on gender equality and women empowerment. We are registered in Uganda as an NGO with certificate number 4678. CoACT focuses on the implementation of the women, peace and security agenda, and the Uganda National Action Plan (NAP) on women, peace and security. CoACT envisions a world where women meaningfully participate in decision making for sustainable peace and development. CoACT exists to inspire women’s leadership, amplify their voices and coordinate civil society action in building and sustaining peace in Uganda. CoACT achieves this through a number of strategic interventions including: Localizing the implementation of UN Security Council Resolution 1325 on WPS, training of women mediators, establishing and training peace committees at the local levels, building the capacity of women-led CSOs in human rights, laws and policies that promote GEWE and protect women and girls from all forms of violence, peacebuilding and advocacy. We also implement UNSC Resolution 2250 on youth peace and security and we are building a critical a cadre of young women and young men with capacity to meaningfully participate in leadership, governance, peacebuilding including conflict early warning and early response, and to advocate for respect of human rights. CoACT’s programmes are nationwide with specific interventions in the districts of Amuria, Kabarole, Kaberemado, Kampala, Kamwenge, Kasese, Kitgum, Kyegegwa, Kumi, Luwero, Ntungamo and Yumbe.

2. The Assignment

The Conflict Early warning and Response Unit (CEWERU) of Uganda was established in 2003 under the Inter-Governmental Authority on Development (IGAD) Protocol on Conflict Early Warning Mechanism (CEWARN), and was operationalized in 2004. The mandate of CEWERU Uganda is to identify potential conflicts, mitigate escalating conflicts, and to develop response options, including short-, medium- and long-term strategies to address these conflicts. CEWERU is housed in the Ministry of Internal Affairs, CEWERU Uganda has been undertaking monitoring and analysis of data on conflicts, through which it has contributed immensely to the enhancement of internal Peace and Security in the country, with CoAct as a key partner in some of their activities.

The previous five-year Strategic Plan for the Uganda Conflict Early warning and Response Unit (CEWERU) for the period 2014 to 2019 expired more than two years ago. Since then, there has been a gap in authoritative guidance on programming and implementation. Under the CEWARN Rapid Response Fund, Coalition on 1325 has received a grant to undertake the generation of a new strategic plan for CEWERU Uganda, and hereby seeks the services of a qualified consultant firm or individuals to accomplish this assignment.
2. Objectives of generating the Assignment

i. To address the new and emerging threats to peace and security, including violent extremism, terrorism and cyber-attacks within Uganda, IGAD Member states and beyond.

ii. To align the new plan to the expanded mandate of CEWERU beyond the original focus on pastoralist conflicts to the five thematic areas of Economic, Environmental, Governance, Security and Social sectors.

iii. To harmonize the new plan with the national conflict prevention and Peace Policy as the overarching guiding framework

iv. To synchronize the new plan with the National Development Plan III, the new Parish Development Model that is being rolled out as the agency for economic transformation.

v. To take into account the regional framework approaches of the Inter Governmental Authority on Development (IGAD), and the East African Community (EAC)

4. Duration of the task

This assignment is urgent, and only consultants/individuals ready to accomplish it within two (2) months from the date of signing the contract, need apply.

5. Assignment tasks

The consultant will work directly under, and be supervised by Executive Director of CoAct 1325.

Specific tasks include:

1. An Inception Report with explicit methodology and work plan to be submitted within 4 working days of signing the contract.

2. Undertake a comprehensive and intensive literature review of all documentation relevant to the assignment

3. Undertake regional consultations with CEWERU stakeholders and partners across Uganda

4. Synthesize the information arising from the two tasks above to generate a Draft CEWERU Strategic Plan.

5. Present the draft and facilitate a national validation workshop organized in Kampala.

6. Revise the draft plan and deliver the final version in soft and hard copies to the Executive Director CoACT 1325.

7. Deliverables

The Consultant will submit to CoACT the following deliverables

i. An Inception Report with explicit methodology and work plan to be submitted within 4 working days of signing the contract.
ii. A draft strategic plan
iii. PowerPoint presentation at a workshop to validate the draft strategic plan
iv. A revised and approved strategic plan

8. Eligibility

This assignment requires a high level technical/professional expertise and proven experience in Peace building, conflict resolution and Early Warning and Early Response. A Masters Degree in Peace and Conflict Studies or Leadership and Organizational Development, with at least Ten years’ experience of working with early warning and early response thematic area, active engagements in Capacity Building are required.

9. Application

An emailed application package with subject reference “EXPRESSION OF INTEREST IN GENERATING A NEW STRATEGIC PLAN FOR CEWERU UGANDA” Should be emailed by 19th August 2022 by 11.00am to:

   The Executive Director,
   CoACT on 1325
   Plot 121 B 2 Solent Avenue, Mbuya
   P.O Box 8975, Kampala, Uganda

On the address: coact@coact1325.org

The following must be included in the Proposal:

1. Cover letter addressed to Executive Director, CoACT
2. A Technical Proposal that includes background, methodology, approaches, and Key Institutions, Groups, and Key Informants to consult not exceeding 10 pages.
3. Budget estimates for the work specifying Professional Fees, transport costs and modest DSA only.
4. Two references including functioning contacts
5. CV for applicant detailing relevant experience, and evidence of work done
6. Letters of recommendations from at least 3 Clients for similar work done during the last 3 years.

8. Payment

Payment will be according to agreed person days